



RUTHERFORD COUNTY, TENNESSEE SCHOOL FACILITIES TAX APPLICATION

Please provide: Property Address (if known): _____

AND/OR: Lot Number: _____ Subdivision: _____

Jurisdiction from which Building Permit will be obtained: _____

Applicant Name: _____

Email: _____ Phone Number: () - _____

The proposed construction project for which I am obtaining a permit is:

- a new Single-Family Dwelling/Mobile Home
- an Additional Dwelling Unit
- a Townhome/Duplex structure
- a new, or addition to an existing, Assisted Living Facility
- none of the above, please briefly describe your proposed project: _____
- an addition to a Single-Family Dwelling
- floor area within/attached to an Accessory Structure
- a new, or addition to an existing, Apartment Building
- a new, or addition to an existing, Long-Term Living Hotel

Description	Square Footage	PLEASE NOTE - A floorplan or concept drawing of the proposed project, as required by the Rutherford County School Facilities Tax Collection Policy, must be submitted with this Application. If the floorplan or drawing is not attached, the Application will not be processed. Floor plan submitted with a Single-Family Dwelling / Additional Dwelling Unit / Mobile Home application must be an architectural rendering; however, stamped certification is not required unless deemed necessary by the RCBCD. Minor non-structural modifications (such as closet/interior non-load bearing wall changes) are permitted to be drawn on plan; however structural modifications must not be hand drawn and must be completed by the architect. Additional details regarding floorplan and concept drawing requirements can be found in the Rutherford County School Facilities Tax Collection Policy.
*Total Finished Living Area:	_____	
*Total Finished Basement Area:	_____	
*Other Finished Living Area: (e.g. conditioned area within or above a garage)	_____	
Total Finished Living Area	_____	

*Total Finished area is defined as total of the gross horizontal area of all floors, that is heated or air-conditioned spaces

I have attached a copy of my floorplan/concept drawing of the proposed structure for which I am obtaining a building permit. Application should be submitted to the Rutherford County Building Codes Dept. in person at 1 South Public Square, Room 101, via email at buildingcodes@rutherfordcountyttn.gov, or electronically via the Public Portal at [XXXXXXXXXXXXXXXXXXXXXX](#)

I hereby certify that I have read this Application and know the same to be true, accurate, and correct. I understand that the building or structure may be inspected to verify square footage upon which the SFT liability is based, and if the total square footage of floor area should be found to be greater, or less, than the square footage used to compute the SFT liability at the time of the Application, the SFT liability will be adjusted accordingly. Fifty percent (50%) of the total SFT liability will be due and paid prior to obtaining a building permit from the jurisdiction where the building permit is being issued. A receipt will be provided to applicant to submit to the permitting jurisdiction indicating that the initial payment of the total SFT liability has been received. The remaining fifty percent (50%) balance, as adjusted, of the SFT liability shall be due and paid prior to the issuance of any certificate of occupancy by the applicable jurisdiction. A receipt stating that the total SFT liability has been satisfied shall be issued upon final payment and shall be submitted to the permitting jurisdiction prior to issuance of any certificate of occupancy. Payment should be made payable to "Rutherford County" and shall be paid at the Rutherford County Building Codes Department by one of the following methods: (1) In person by check, cash, or credit card (vendor fee applies when using credit card); and (2) by phone with credit card (vendor fee applies when using credit card).

Applicant's Printed Name: _____ Date: _____

Applicant Signature: _____