



# RUTHERFORD COUNTY BUILDING CODES DEPARTMENT

*Creating a Sustainable Future Through Building Standards and Safety*

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TANYA BELL, BUILDING OFFICIAL

## MEMO FOR RECORD

**DATE:** November 19, 2021

**TO:** Builders, Contractors and Subcontractors

**FROM:** Rutherford County Building Codes Department

**RE:** Public Portal Access for Payment of School Facilities Tax

This notice is to inform you that application for, and payment of, the Rutherford County School Facilities Tax may now be completed online through our Public Portal Access.

The Public Portal can be accessed at <https://cityworks.rutherfordcountyttn.gov/PublicAccess>

Please find attached instructions on how to establish an account and navigate the Portal. These instructions can also be found on our website at <https://buildingcodes.rutherfordcountyttn.gov/>.

If you have any questions regarding any of the items in this notice, please don't hesitate to give us a call at 615-898-7734.