



RUTHERFORD COUNTY BUILDING CODES

Creating a Sustainable Future Through Building Standards and Safety

ONE PUBLIC SQUARE SOUTH, ROOM 101, MURFREESBORO, TENNESSEE 37130

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TANYA BELL, BUILDING OFFICIAL

What do I need to obtain a building permit for a new Single-Family Dwelling?

If building on a tract of land:

1. Zoning Compliance Form (obtained from the Planning Dept.)
2. Land Disturbance Permit (obtained from the Planning Dept. - fees vary)
3. Septic Permit (obtained from the Environmental Office)
4. Building plans to obtain accurate square footage of dwelling
5. A Plans Review will be required for an SFD in excess of 5,000sf or an SFD with a basement regardless of size. The Plans Review Fee will apply at building permit issuance. Please allow a minimum of 3 business days for a Plans Review to be completed.
6. Development Tax Receipt (Can be paid at the time permit is issued in the Building Codes Dept. – Fee varies)

If building in a Subdivision

1. Building permits for a Single-Family Dwelling in a recorded subdivision may only be issued when the plat has been released by the Planning and Engineering Department, there are no exceptions to this policy.
2. Copy of Septic Permit (obtained from the Environmental Office -) or copy of Step Letter (obtained from Consolidated Utility District-)
3. Land Disturbance Permit – typically this is issued to the developer upon commencement of a major subdivision, however on smaller recorded subdivisions, it should be obtained from the Engineering Dept. and a copy provided for building permit issuance.
4. Building Plans to determine accurate square footage of dwelling. A Plans Review will be required for an SFD in excess of 5,000sf or an SFD with a basement regardless of size. The Plans Review Fee will apply at building permit issuance. Please allow a minimum of 3 business days for a Plans review to be completed.
5. Development Tax Receipt (Can be paid at the time permit is issued in the Building Codes Dept. – Fee varies)

Planning Department 615-898-7730

TDEC- 615- 898-7891

Building Codes 615-898-7734

Consolidated Utility District 615-893-7225