



RUTHERFORD COUNTY, TENNESSEE BUILDING CODES DEPARTMENT

1 South Public Square, Room 101, Murfreesboro, Tennessee 37130
Tel: 615.898.7734 Fax: 615.898.7941

WHAT IS NEEDED TO PULL A PERMIT?

If Building On an Acreage Tract of Land

1. Apply Zoning Compliance Form (Obtained from the Planning Dept.)
2. Land Disturbance Permit (Obtained from the Planning Dept- fees vary)
3. Apply for Septic Permit (Obtained from the Environmental Office)
4. Square Footage – should be broken down as finished living space, unfinished, garage, porches, etc.
5. Plans Review (**Only if you are building a basement house or if the house is over 5000 sq ft. total or has storm shelter.*) Additional charge for plans review is applied at the time building permit is issued.
6. Development Tax Receipt (Can be paid at the time permit is issued. It is obtained from Building Codes – Fee varies)

If Building in a Subdivision

1. Subdivision plat must have been released from the Planning Dept. before building permit can be obtained.
2. Apply for Septic Permit (Obtained from the Environmental Office -) or Apply for Step Letter (Obtained from Consolidated Utility District-)
3. Land Disturbance Permit if it was not collected when the subdivision plat was submitted for approval (Obtained from the Planning Dept- fees vary)
4. Square Footage – should be broken down as finished living space, unfinished, garage, porches, etc
4. Plans Review (**Only if you are building a basement house or if the house is over 5000 sq ft. total.*) Additional charge is applied at the time building permit is issued.
5. Must have Development Tax Receipt (Can be paid at the time permit is issued. It is obtained from Building Codes – Fee varies)

Planning Department 615/898-7730

Environmental Department 615/898-7891

Building Codes 615/898-7734 (Building Permits and Development Tax)

Consolidated Utility District 615/893-7225

State Electric Office (*for Electrical Permits or Inspections*) 615/907-3558