



RECEIPT # _____

RUTHERFORD COUNTY BUILDING CODES DEPARTMENT
APPLICATION FOR EARLY METER SET
ELECTRIC RELEASE ONLY – NOT TO BE OCCUPIED

BUILDING PERMIT # _____

If any owner/contractor requests a certificate of occupancy prior to completion/acceptance of project, this Agreement & by making the required deposit, the general contractor or owner, & depositor agree that the conditions will be corrected/completed within the time frame specified. In the event the conditions are not corrected /completed within the time specified, or if the structure is occupied without approval, the deposit WILL NOT be refunded. Forfeiture of the deposit does not constitute authority to violate or to set aside any provisions of the adopted codes or ordinance of Rutherford County. The Permit Holder may be cited to General Sessions Court for failure to comply with these provisions.

It is the responsibility of those signing the agreement to request a re-inspection when conditions are corrected/completed or conditional use of occupancy is needed.

PROJECT ADDRESS _____ LOT/SUBDIVISION _____

OWNER _____ CONTRACTOR _____

INSPECTOR _____ Building approved for occupancy? Yes ___ No ___

DATE ISSUED _____

DATE EXPIRES & DEPOSIT FORFEITS _____

IF THE WORK IS NOT COMPLETE BY THE EXPIRATION DATE ABOVE, I UNDERSTAND I WILL FORFEIT THIS DEPOSIT.

SIGNATURE OF CONTRACTOR/OWNER _____ OFFICIAL APPROVAL _____

THIS DEPOSIT IS TO BE PAID BY PERMIT HOLDER ONLY.
AN \$85 NON-REFUNDABLE PROCESSING FEE IS ADDED TO EACH DEPOSIT.
DEPOSIT AMOUNTS ARE AS FOLLOWS:

HOMEOWNER: \$200 DEPOSIT _____

CONTRACTOR: \$400 DEPOSIT _____

MOBILE HOMES, FIRE DAMAGE, GARAGES, & ADDITIONS: \$100 _____

TOTAL DUE: _____

REFUNDS ARE PROCESSED BY THE RUTHERFORD COUNTY FINANCE DEPARTMENT AND SENT VIA US MAIL. IT TYPICALLY TAKES TWO TO THREE WEEKS AFTER CERTIFICATE OF OCCUPANY IS ISSUED TO RECEIVE DEPOSIT.

NAME & ADDRESS REFUND TO BE SENT TO: _____
