



# RUTHERFORD COUNTY BUILDING CODES

*Creating a Sustainable Future Through Building Standards and Safety*

ONE PUBLIC SQUARE SOUTH, ROOM 101, MURFREESBORO, TENNESSEE 37130  
PHONE 615.898.7734 FAX 615.898.7941

TANYA BELL, BUILDING OFFICIAL

## APPLICATION FOR ELECTRICAL/HVAC PERMIT

FOR YOUR CONVENIENCE YOU MAY FAX OR EMAIL YOUR PERMIT APPLICATION AHEAD OF TIME AND WE WILL DO OUR BEST TO HAVE IT READY WHEN YOU ARRIVE TO PICK UP.

ELEC. CONTR. NAME: \_\_\_\_\_ STATE LICENSE #: \_\_\_\_\_

CONTRACTOR ADDRESS: \_\_\_\_\_

EMAIL: \_\_\_\_\_ PHONE: ( ) \_\_\_\_\_

CUSTOMER/BUILDER NAME: \_\_\_\_\_ PHONE: ( ) \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_  
(PERMIT CANNOT BE ISSUED WITHOUT CORRECT AND COMPLETE STREET ADDRESS)

WHO SUPPLIES POWER AT THIS LOCATION? \_\_\_\_\_

WHEN WILL PERMIT BE PICKED UP? \_\_\_\_\_  
FOR ACCOUNTING PURPOSES PERMIT CANNOT BE ISSUED UNTIL DAY OF PICK UP

TYPE OF PROJECT FOR WHICH PERMIT APPLIES:

Single-Family  Multi-Family  Ind/Comm  Mobile Home  Other: \_\_\_\_\_

TYPE OF PERMIT(S) REQUESTED (CHECK ALL THAT APPLY):

Final  Rough-In  Temporary  Service Release  Safety  Re-inspect  Consultation

STEP Rough-in  STEP Final  HVAC Rough-in  HVAC Final

Service Size: \_\_\_\_\_ AMP

**\*\* PLEASE NOTE – it is your responsibility to ensure that this application is filled out completely and all requested information is provided. If we receive an incomplete application, your permit cannot be issued – no exceptions.**

Additional comments for issuing agency or inspector: \_\_\_\_\_

PERMIT APPLICATION CAN BE FAXED OR EMAILED TO OUR OFFICE:

FAX #: 615-898-7941

EMAIL: [buildingcodes@rutherfordcountyttn.gov](mailto:buildingcodes@rutherfordcountyttn.gov)