



# RUTHERFORD COUNTY BUILDING CODES

*Creating a Sustainable Future Through Building Standards and Safety*

ONE PUBLIC SQUARE SOUTH, ROOM 101, MURFREESBORO, TENNESSEE 37130  
PHONE 615.898.7734 FAX 615.898.7941

TANYA BELL, BUILDING OFFICIAL

## APPLICATION FOR ELECTRICAL/HVAC PERMIT

FOR YOUR CONVENIENCE YOU MAY FAX OR EMAIL YOUR PERMIT APPLICATION AHEAD OF TIME AND WE WILL DO OUR BEST TO HAVE IT READY WHEN YOU ARRIVE TO PICK UP.

CONTRACTOR NAME: ST. LIC #:

CONTACT NAME: PHONE:

CUSTOMER/BUILDER NAME: PHONE:

PROPERTY ADDRESS:  
(PERMIT CANNOT BE ISSUED WITHOUT FULL STREET ADDRESS)

COUNTY:

WHO SUPPLIES POWER AT THIS LOCATION?

WHEN WILL PERMIT BE PICKED UP? \_  
FOR ACCOUNTING PURPOSES PERMIT CANNOT BE ISSUED UNTIL DAY OF PICK UP

TYPE OF PROJECT FOR WHICH PERMIT APPLIES

Single-Family  Multi-Family  Ind/Comm  Mobile Home  Other: \_\_\_\_\_

TYPE OF PERMIT(S) REQUESTED (CHECK ALL THAT APPLY)

Final  Rough-In  Temporary  Service Release  Safety  Re-inspect  Consultation

STEP Rough-in  STEP Final  HVAC Rough-in  HVAC Final

Service Size: AMP

\*All inspections will be issued on separate permits so please make a note below if there will be multiple of any of the requested inspections required.

\*\* HVAC conductors – the contractor (electrical/HVAC) responsible for pulling the conductors for HVAC will be responsible for obtaining the rough-in permit for that inspection.

Additional comments for issuing agency or inspector: \_\_\_\_\_

PERMIT APPLICATION CAN BE FAXED OR EMAILED TO OUR OFFICE:

FAX #: 615-898-7941

EMAIL: [buildingcodes@rutherfordcountyttn.gov](mailto:buildingcodes@rutherfordcountyttn.gov)